

Staff Student Liaison Group – Year 1 and 2

Terms of reference and Membership

Reporting to the Education Sub-Committee (Years 1 and 2), the Staff Student Liaison Group's responsibilities include:

- 1 To consider academic and non-academic issues and problems raised by students and staff concerning years 1 and 2 of the course, to identify possible solutions and oversee remedial action referring matters to the Education Sub Committee (Years 1 and 2) where appropriate;
- 2 To receive and respond to teaching evaluations as part of the quality assurance procedures.

Membership

Chair	Medic Student Union President Mr Timothy Wills
Head of Undergraduate Medicine	Professor Jenny Higham
Head of Year 1 and 2 and LSS Theme leader	Professor Tony Firth
MCD Theme leader	Professor Mike Ferenczi
FOCP Theme leader and Dr & Patient lead	Dr Elizabeth Muir
LCRS Theme leader	Professor John Laycock
IBFD Theme leader	Dr Liz Lightstone
Head of Learning resources	Dr Mike Barrett
Head of Pastoral care	Dr Martin Croucher
Head of Quality Assurance	Professor Karim Meeran
Sub board chair (Year 1 assessment)	Professor Nancy Curtin
Sub board chair (Year 2 assessment)	Dr Richard Aspinall
Student Union Education Rep (yrs 1 and 2)	Mr Sukhpreet Dubb
Student Union representatives from year 1 and 2	Mr Anil Chopra Mr Omair Shariq Mr Osayuki Nehikhare Miss Kimmee Khan Mr David Smith Miss Krishna Gayathri Rajasooriar
Library Representative (Years 1 and 2)	Ms Bethan Adams
Curriculum Administrator (Years 1 and 2)	Ms Jo Williams

Ex Officio Members – to receive papers and attend as appropriate

Course coordinators for courses which have recently run or those with an interest in a specific agenda item are invited to relevant meetings.

Clinical Curriculum Manager	Ms Justine Smith
Quality Assurance and Enhancement Manager	Mr Paul Ratcliffe
UMO Manager	Mr Richard Barnard
Student Services Manager	Ms Janette Shiel
Examinations Manager	Ms Erika McGovern
Senior Learning Technologist	Ms Maria Toro
Learning Resources Administrator	Mr Phil Munro
Other UMO staff as appropriate	

Frequency of Meetings Once per term